

**Hawaii State Department of Health
Communicable Disease & Public Health Nursing Division
Harm Reduction Services Branch**

Biohazard Waste Disposal Service for the STI Clinic

I. Background

The Hawaii State Department of Health (“DOH”), Harm Reduction Services Branch (“HRSB”) operates a sexually transmitted infection (STI) clinic at the Diamond Head Health Center. The clinic provides free and confidential testing, medical evaluation, and treatment for STIs including syphilis, gonorrhea, and chlamydia, and testing for HIV. The clinic is open to the public, 11:00 am to 4:00 pm, Monday to Friday, except for State holidays.

HRSB seeks a qualified vendor to collect and appropriately dispose of infectious medical waste generated by the STI clinic. HRSB requires weekly pick-up from the STI clinic of sharps containers and biohazard trash bags containing solid waste. In addition to pick up and disposal, the STI Clinic requires the vendor to furnish biohazard trash bags. The vendor will not be expected to furnish sharps containers, which STI Clinic purchases separately.

This procurement is conducted for the specified goods and/or services pursuant to Chapter 103D Hawaii Revised Statutes and its Hawaii Administrative Rules (HAR).

II. Service

A. Vendor Requirements

1. Provide weekly pickup of medical waste from the STI Clinic at Diamond Head Health Center, located at 3627 Kilauea Avenue, Room # 304, Honolulu, HI, 96816.
2. Furnish replacement biohazard trash bags.
3. Ensure services are provided in compliance with Chapter 11-104.1, “Management and Disposal of Infections Waste” HAR.

B. Period of Performance

The period of performance for the vendor to provide services is from October 12, 2026, to October 11, 2027.

III. Compensation and Payment

A. Submitting a Quote

1. Submit a quote to provide the requested services and items for the period of performance specified above, in accordance with the requirements specified herein.
2. Provide a unit price for each service or items listed in the Offer Form.
3. Quantities listed on the Offer Form under “Yearly Count” reflect the clinic’s best

estimates. Actual volume will depend on clinic operations and medical waste generated and is subject to change.

4. The quote must include a total estimated cost, inclusive of GET, that does not exceed \$14,999. Regardless of the total estimated costs, services will be billed at the quoted prices and total costs during the period of performance may exceed the total estimated cost but shall not exceed \$14,999.
5. Awarded Vendor acknowledges that the State of Hawaii is not liable for any work, contracts, costs, loss of profits, or any damages whatsoever incurred by the Awarded Vendor prior to the purchase order approval.

B. Form of Payment

The Awarded Vendor shall be equipped to accept State purchase orders.

C. Procedure for Invoicing

1. Awarded Vendor shall submit monthly invoices based on services provided.
2. No advance payment shall be made.
3. The final invoice shall be submitted within forty-five (45) days after the end of the project period. Payment on the last invoice will not be processed until all tasks, responsibilities, deliverables, and activities are satisfactorily completed, as determined by HRSB.

D. Hawaii Compliance Express

State agencies can award amounts of \$2,500.00 or greater only to those companies that provide proof of compliance with State requirements. Hawaii Compliance Express (HCE) is an electronic system that allows companies doing business with State or County agencies to quickly and easily obtain proof that they are compliant with applicable laws. The HCE certificate, "Certificate of Vendor Compliance," is submitted in place of a tax clearance, labor certificate, and a Certificate of Good Standing required in Hawaii Revised Statutes (HRS) §103-D-310(c) and Hawaii Administrative Rules (HAR) §3-122-112. For the most efficient and timely processing, please register now on Hawaii Compliance Express for a fee of \$12 per year at <https://vendors.ehawaii.gov/hce/splash/welcome.html>. For assistance with HCE registration, please call NIC Hawaii at 808-695-4620.